

RSU 75

50 Republic Ave.
Topsham, Maine 04086

STAFF COURSE COMPLETION REPORT

(Submit one form for each course for which advance payment was received)

Name _____

Mailing Address _____

I have successfully completed the following course:
(Transcript of the grade received or Certificate of Completion from the instructor is attached)

Course ID/
Name _____

Institution/
Agency _____

Course Type: ___ Graduate ___ Undergraduate ___ CEU ___ Other (specify)

Credits Earned _____

Employee Signature

Date

Please send the completed form to:

Diane Waterhouse
Business Office, RSU 75 District Office