

## **Maine School Administrative District #75 Technology Department Website**

The technology department maintains several customized web resources to support technology staff and end users. Student interns and members of the technology department manage the sites. Rights to publish on the district Intranet web server are provided on as needed basis. Time needed for ongoing site maintenance will be built into staff schedules. The site is organized as follows:

### **Intranet Site-Available only within the District network:**

#### **End User Content:**

- Important notices regarding the district systems
- Calendar of important dates related to technology
- A copy of the district Technology Plan to answer questions on the following:
  - Computer Purchasing Guidelines
  - Supported Hardware and Software
  - District Computer Inventory totals
  - Examples of computer uses at various schools
- An index of 'How-To' PDF on various staff and student computer activities. Examples may include documents regarding the creation of graphs in AppleWorks, importing video clips into iMovie, and generating reports in Schoolmaster student information systems.
- An index of PDF Forms that could potentially replace various district paperwork. Examples may include: Special Services forms, Administrative forms, etc.
- Links to the Following Resources:
  - Hardware/Software vendor support sites
  - Needed software downloads
  - District online Help-Desk system
  - Online messaging/Groupwise Training
  - Abante Progression Standards grading software
  - E-requisition Purchase Order software
  - Versatrans Transportation Software (future web use)
  - Nfusion Application Delivery Software (future web use)
  - Various staff and student web-based surveys

#### **Technology Staff Content, (Password Protected):**

- A calendar of technology staff events and meeting
- Links to Hardware/Software vendor and technical support sites
- Links to all available web accessible network resources including: managed switches in all schools, Smart UPS's, Servers, etc.
- A software download page providing software updates, virus definitions, Novell client installation files, and the core district software installation files
- An index of 'How-To' PDF on various technical procedures of staff  
Examples may include:
  - Instructions on imaging Mac and PC workstations
  - How to add a Netware printer to a Windows 2000 workstation via LPR
  - How to configure the current Netware client.
- Standard Operating Procedure manual
- Links to the following Documentation:
  - Current server log files
  - Lists of needed passwords

Network maps to district schools and the District Office  
Map of District Office Data Center  
State of Maine ATM schedule and scheduling software  
Detailed Hardware and software inventories

**Internet Site-Available Outside the District Network**

A copy of the intranet site will be made available outside the district network for public consumption and home use by staff and students. This external site will differ from the internal version in that some pages will not be made available to the public. All pages will be evaluated. If they contain material that is deemed 'internal', their link on the external site will be replaced with a generic page informing the viewer that it's contents are for internal use only.