

**MSAD No. 75 - FY 2019 Budget Process
Budget Summary Page by Program**

Program: Special Education

Warrant: 3

FY 2018 Budget	\$7,298,917
FY 2019 Proposed	\$7,404,055
\$ Increase	\$105,138
% Increase	1.4%

There is no request for additional staff in FY 2019. Staff Development costs will now be broken out from contracted services. There are increasing costs in teacher meetings and course reimbursement per contract requirements.

Expense History:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Budget	\$6,788,303	\$6,992,868	\$7,177,399	\$7,298,917	\$7,404,055
Actual	\$6,839,063	\$6,779,933	\$6,819,032		
Budget Change		\$204,565	\$184,531	\$121,518	\$105,138
Actual Expenditures		(\$59,130)	\$39,099		

Maintenance of Effort Budget:

Cost Item	FY 2018 Budget	FY 2019 Proposed	\$ Change	% Change	Comment
Salaries - Teachers	\$2,967,113	\$2,991,720	\$24,607	0.8%	
Salaries - ETs/Aides	\$1,335,092	\$1,337,196	\$2,104	0.2%	
Salaries - Admin/Sec.	\$439,807	\$425,826	(\$13,981)	-3.3%	Savings from turnover
Salaries - Subs/Add Hrs	\$271,968	\$281,274	\$9,306	3.3%	↑ tchr. mtg. costs
Benefits	\$1,713,786	\$1,782,990	\$69,204	3.9%	
Course Reimb./St. Dev.	\$46,800	\$76,200	\$29,400	38.6%	↑ course reimb; new staff dev. account
Contracted Services	\$149,700	\$129,700	(\$20,000)	-15.4%	
OOD Placements	\$295,000	\$300,000	\$5,000	1.7%	
Travel/Supplies/Eqpt.	\$49,650	\$49,150	(\$500)	-1.0%	
Contingency	\$30,000	\$30,000	\$0	0.0%	
Total - MOE	\$7,298,916	\$7,404,056	\$105,140	1.4%	

Requested Additions/Deletions:

Cost Item	FY 2019 Proposed	Comment
Special Education is not requesting additional resources in FY 2019	\$0	
Total	\$0	

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Program: Improvement of Instruction
(Includes RTI & Integration of Technology into Instruction)

Warrant: 6

FY 2018 Budget	\$1,210,286
FY 2019 Proposed	\$1,435,250
\$ Increase	\$224,964
% Increase	15.7%

The large increase in these lines reflects a transfer of existing positions from Warrant 2 and increasing costs for course reimbursement and software licenses.

Maintenance of Effort Budget:

Cost Item	FY 2018 Budget	FY 2019 Proposed	\$ Change	% Change	Comment
Salaries - Staff	\$709,229	\$868,468	\$159,239	18.3%	Regular & Additional
Salaries - Substitutes	\$28,175	\$28,362	\$187	0.7%	
Benefits	\$250,657	\$282,013	\$31,356	11.1%	
Course Reimbursement	\$72,500	\$88,000	\$15,500	17.6%	Contractual obligation
Staff Development	\$87,925	\$82,566	(\$5,359)	-6.5%	
Software Licenses	\$26,000	\$56,000	\$30,000	53.6%	
Supplies	\$35,800	\$29,841	(\$5,959)	-20.0%	
Total - MOE	\$1,210,286	\$1,435,250	\$224,964	15.7%	

Requested Additions/Reductions:

Cost Item	FY 2019 Proposed	Comment
There are no requests for additional resources.	\$0	
Total	\$0	

**MSAD No. 75 - FY 2019 Budget Process
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Program: Technology (District-wide Only)

Warrant: 6

FY 2018 Budget	\$835,455
FY 2019 Proposed	\$876,563
\$ Increase	\$41,108
% Increase	4.7%

There is an increase of \$30,000 in the allowance for equipment replacement costs. There is a request to install a back-up generator to maintain power to the main distribution frame (MDF) in the event of a power outage.

Expense History:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Budget	\$777,086	\$913,847	\$922,045	\$835,455	\$876,563
Actual	\$783,552	\$879,457	\$933,640		
Budget Change		\$136,761	\$8,198	(\$86,590)	\$41,108
Actual Expenditures		\$95,905	\$54,183		

Maintenance of Effort Budget:

Cost Item	FY 2018 Budget	FY 2019 Proposed	\$ Change	% Change	Comment
Salaries	\$299,746	\$310,671	\$10,925	3.5%	
Benefits	\$120,901	\$122,540	\$1,639	1.3%	
Staff Travel & Dev.	\$12,550	\$12,950	\$400	3.1%	
Repairs & Services	\$13,205	\$11,000	(\$2,205)	-20.0%	
Equipment Leases	\$227,752	\$227,752	\$0	0.0%	
Equipment Purchases	\$95,000	\$125,000	\$30,000	24.0%	
Software Licenses	\$60,000	\$60,000	\$0	0.0%	
Miscellaneous Costs	\$6,300	\$6,650	\$350	5.3%	
Total - MOE	\$835,454	\$876,563	\$41,109	4.7%	

Requested Additions/Deletions:

Cost Item	FY 2019 Proposed	Comment
Provide back-up power to IT Network	\$15,000	Price is an estimate; actual cost may be higher
Total	\$15,000	

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Program: District Office

Warrant: 7

FY 2018 Budget	\$1,274,962
FY 2019 Proposed	\$1,293,668
\$ Increase	\$18,706
% Increase	1.4%

The FY 2019 District Office budget includes replacement of two copiers, with an additional request for new accounting/HR/ payroll software (costs TBD).

Expense History:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Budget	\$1,075,777	\$1,136,188	\$1,222,011	\$1,274,962	\$1,293,668
Actual	\$1,092,320	\$1,130,815	\$1,234,590		
Budget Change		\$60,411	\$85,823	\$52,951	\$18,706
Actual Expenditures		\$38,495	\$103,775		

Maintenance of Effort Budget:

Cost Item	FY 2018 Budget	FY 2019 Proposed	\$ Change	% Change	Comment
Salaries	\$694,416	\$713,936	\$19,520	2.7%	
Benefits	\$221,042	\$207,806	(\$13,236)	-6.4%	
Staff Develop/Travel	\$17,068	\$16,768	(\$300)	-1.8%	
Contracted Services	\$231,500	\$229,500	(\$2,000)	-0.9%	Incl. repairs & software
Liability Insurance	\$23,436	\$24,627	\$1,191	4.8%	Incl. Board liability
Communications	\$22,100	\$20,700	(\$1,400)	-6.8%	Postage/phone/ advertising
Printing	\$25,850	\$29,850	\$4,000	13.4%	
Supplies/Equipment	\$18,250	\$29,481	\$11,231	38.1%	Replace 2 copiers
Dues/Miscellaneous	\$8,800	\$8,500	(\$300)	-3.5%	
Contingency	\$12,500	\$12,500	\$0	0.0%	
Total - MOE	\$1,274,962	\$1,293,668	\$18,706	1.4%	

Requested Additions/Deletions:

Cost Item	FY 2019 Proposed	Comment
New accounting/HR/payroll software	TBD	This may be cost neutral with the software costs offset by ADP savings.
Total	\$0	

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Program: Transportation

Warrant: 9

FY 2018 Budget	\$2,428,244
FY 2019 Proposed	\$2,406,744
\$ Increase	(\$21,500)
% Increase	-0.9%

The three key concerns in Transportation are assuring there are drivers for every route every day, the aging condition of the bus fleet (which is driving up repair costs), and continued increases in transportation costs for homeless students.

Expense History:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Budget	\$2,276,208	\$2,269,945	\$2,272,235	\$2,428,244	\$2,406,744
Actual	\$2,276,267	\$2,196,029	\$2,271,096		
Budget Change		(\$6,263)	\$2,290	\$156,009	(\$21,500)
Actual Expenditures		(\$80,238)	\$75,067		

Maintenance of Effort Budget:

Cost Item	FY 2018 Budget	FY 2019 Proposed	\$ Change	% Change	Comment
Salaries	\$1,172,501	\$1,171,563	(\$938)	-0.1%	
Benefits	\$560,212	\$570,668	\$10,456	1.8%	
Contracted Services	\$115,815	\$142,525	\$26,710	18.7%	↑ in homeless transportation
Insurance	\$26,501	\$24,271	(\$2,230)	-9.2%	
Supplies	\$345,606	\$366,875	\$21,269	5.8%	↑ in gas prices
Equipment	\$7,000	\$8,000	\$1,000	12.5%	New cameras
Principal & Interest	\$190,609	\$112,842	(\$77,767)	-68.9%	Some leases paid off
Contingency	\$10,000	\$10,000	\$0	0.0%	
Total - MOE	\$2,428,244	\$2,406,744	(\$21,500)	-0.9%	

Requested Additions/Deletions:

Cost Item	FY 2019 Proposed	Comment
Purchase a second bus	\$18,441	First year cost of a 5-year lease. Total leasing costs are \$92,205 per bus
Purchase Traversa software module for athletic/co-curricular/field trips	\$1,571	Will enable District to manage the request/approval/billing process on-line
Total	\$20,012	

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Program: Facilities

Warrant: 10

FY 2018 Budget	\$4,144,399
FY 2019 Proposed	\$4,162,725
\$ Increase	\$18,326
% Increase	0.4%

The elimination of interfund transfers to the capital maintenance special revenue fund in FY 2019 is offset by increases in contract repairs and capital maintenance projects. Vehicle and equipment requests total \$108,800.

Expense History:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Budget	\$3,856,560	\$4,275,321	\$4,551,735	\$4,144,399	\$4,162,725
Actual	\$3,843,535	\$3,945,120	\$4,324,921		
Budget Change		\$418,761	\$276,414	(\$407,336)	\$18,326
Actual Expenditures		\$101,585	\$379,801		

Maintenance of Effort Budget:

Cost Item	FY 2018 Budget	FY 2019 Proposed	\$ Change	% Change	Comment
Salaries	\$1,227,567	\$1,253,259	\$25,692	2.1%	
Benefits	\$615,374	\$608,002	(\$7,372)	-1.2%	
Repairs/Maintenance	\$496,800	\$501,100	\$4,300	0.9%	
Contracted Services	\$76,050	\$98,050	\$22,000	22.4%	Transfer of electrical allowance
Property Insurance	\$72,930	\$72,278	(\$652)	-0.9%	
Supplies	\$108,400	\$101,100	(\$7,300)	-7.2%	
Utilities	\$734,595	\$750,628	\$16,033	2.1%	
Capital Maintenance	\$134,250	\$183,250	\$49,000	26.7%	Per Facilities & Finance Committees
Equip./Vehicle Leases	\$437,402	\$445,658	\$8,256	1.9%	
Miscellaneous	\$66,300	\$64,400	(\$1,900)	-3.0%	
Interfund Transfers	\$89,731	\$0	(\$89,731)	---	
Contingency	\$85,000	\$85,000	\$0	0.0%	
Total - MOE	\$4,144,399	\$4,162,725	\$18,326	0.4%	

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Requested Additions/Deletions:

Cost Item	FY 2019 Proposed	Comment
Purchase 1-ton pick-up truck	\$63,000	Current truck is 14 years old; includes upgraded engine and plowing package
Purchase mower	\$22,000	
Purchase mini-grounds all-purpose vehicle	\$7,800	To facilitate movement of supplies around HS/MS campus and fields
Purchase floor scrubber	\$16,000	Includes 2 scrubbers @ \$8,000 each
Total	\$108,800	

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Warrant: 18

Program: Adult Education (Local Share)

FY 2018 Budget	\$139,152
FY 2019 Proposed	\$141,935
\$ Increase	\$2,783
% Increase	2.0%

A 2% increase is being requested in the local share for Merrymeeting Adult Education. This budget increases the utilization of the AE Fund Balance, which has a current audited balance of \$429,836.

Dept. #	Program	FY 2018	FY 2019	Funding Sources				Total
				Local	State	Grants	Self-Supp.	
Academic Programs:								
6500	High School Completion (Subsidized)	\$41,569	\$77,873	\$35,373			\$42,500	\$77,873
6600	Adult Education Literacy (ESOL Subsidized)	\$8,183	\$8,216	\$6,716		\$1,500		\$8,216
6300	Vocational Pathways	\$56,879	\$80,479	\$17,347		\$36,007	\$27,125	\$80,479
Self-Supporting Programs:								
6200	Adult Enrichment - Self-Supporting	\$105,669	\$105,669			\$105,669		\$105,669
6210	Professional Development (Self-Supporting)	\$14,920	\$14,920			\$12,500	\$2,420	\$14,920
6225	Driver Education (Self Supporting)	\$67,982	\$48,801			\$48,801		\$48,801
Grant Programs:								
2950	Adult & Family Literacy Education Grant	\$45,521	\$41,919			\$41,919		\$41,919
2290	Maine College Transition Grant	\$43,242	\$30,055			\$30,055		\$30,055
Administration and Student Support:								
6000	Administration & Student Support	\$320,559	\$340,387	\$195,661	\$118,450		\$26,276	\$340,387
6090	Facilities	\$37,794	\$41,639	\$2,900	\$4,584		\$34,155	\$41,639
6000	Contingency	\$15,000	\$15,000				\$15,000	\$15,000
Total - FY 2019		\$757,317	\$804,958	\$257,997	\$123,034	\$71,974	\$204,477	\$804,958
Total - FY 2018				\$252,938	\$123,034	\$94,598	\$204,571	\$757,317
\$ Change				\$5,059	\$0	(\$22,624)	(\$94)	\$47,641
% Change				2.0%	0.0%	-23.9%	0.0%	6.3%
							79.5%	
Local Share Detail:								
Brunswick		\$113,786	\$116,062					
Topsham		\$139,152	\$141,935					
Total		\$252,938	\$257,997					