

**MAINE SCHOOL ADMINISTRATIVE DISTRICT No. 75  
2017-2018 School Year**

**Disbursement of Accounts Payables Checks:** Payables are being processed on a weekly basis. Bills to be paid should be submitted by Monday. When holidays fall on a Monday, submit bills on the last workday.

**Disbursement of Payroll Checks:** Schedule follows

Paperwork Due to Business Office By:	Checks Disbursed:
<b>June 29, 2017 ***</b>	July 7, 2017
July 14, 2017	July 21, 2017
July 28, 2017	August 4, 2017
August 11, 2017	August 18, 2017
August 25, 2017	September 1, 2017
September 8, 2017	September 15, 2017 (First pay of 2017-2018 contract year)
September 22, 2017	September 29, 2017
<b>October 5, 2017 **</b>	October 13, 2017
October 20, 2017	October 27, 2017
<b>November 3, 2017 **</b>	November 9, 2017 (Early paydate due to Veterans' Day holiday)
<b>November 16, 2017 **</b>	November 22, 2017 (Early paydate due to Thanksgiving holiday)
December 1, 2017	December 8, 2017
<b>December 14, 2017 **</b>	December 21, 2017 (Early paydate due to Winter break)
<b>December 28, 2017 ****</b>	January 5, 2018
<b>January 11, 2018 **</b>	January 19, 2018
January 26, 2018	February 2, 2018
February 9, 2018	February 16, 2018
<b>February 23, 2018 ****</b>	March 2, 2018
March 9, 2018	March 16, 2018
March 23, 2018	March 30, 2018
April 6, 2018	April 13, 2018
<b>April 20, 2018 ****</b>	April 27, 2018
May 4, 2018	May 11, 2018
May 18, 2018	May 25, 2018
June 1, 2018	June 8, 2018
June 15, 2018	June 22, 2018
<b>June 29, 2018 ****</b>	July 6, 2018
July 13, 2018	July 20, 2018
July 26, 2018	August 3, 2018
August 10, 2018	August 17, 2018
August 24, 2018	August 31, 2018 (Last pay for 2017-2018 contract year)

**PAYROLL \*\* Early timesheet deadline due to holiday or school break.**

**\*\*\* If school is closed on this date, please submit timesheets on the last school day prior to the deadline.**

Detailed explanation of the summer schedule adjustments will be issued on or around June 1, 2018.